

9th Floor, 55 Old Broad Street, London, EC2M1RX

# **Quality Policy**

## Scope

This policy outlines ODGroup's (including ODProjects (Holdings), ODCreate & ODInteriors) commitment to achieving the highest standards of quality that our clients expect. It applies to all employees as well as obtaining commitment from our supply chain to comply with our policies and procedures.

#### **Objectives**

Our clients expect the best service we can provide, and our objective is to guarantee that the journey from start to final finishing touches will be stress-free and to the highest standards. We will achieve these high standards through minimal disruption, precise updates and complete quality assurance.

### Arrangements

We aim to achieve the above through our Business Management System (BMS) that has been certified to ISO 9001:2015 standard. This includes a commitment to meet the requirements of our clients as well as legal and regulatory requirements. We will reach these aims by following our Quality Management procedure.

A Quality Register is developed at the outset of every construction project that we undertake regardless of size, value, complexity, and timescales. It is implemented through the pre-construction, construction, and post-construction period and until such times as all works are completed to our expected standards.

The purpose of the Quality Register is to provide a clear working plan to deliver an outstanding product on every project that we undertake, every time and at the first time of asking.

## Responsibilities

- It is the responsibility of the Managing Director to review, approve and achieve this policy's aims.
- It is the responsibility of Senior Management to ensure our objectives are achieved
- It is the responsibility of the Quality and Compliance Manager to ensure the processes needed for the BMS are established, implemented, maintained and reviewed as well as report, on the performance of the BMS and any improvements needed.
- It is the responsibility of all Managers to implement and enforce the processes and procedures defined in the BMS.
- It is the responsibility of all employees to comply with this policy and company procedures.

Jon Kearney Managing Director

Date: 23rd September 2022